

STATUTE

OF THE DEPARTMENT FOR INTERNATIONAL LEGAL COOPERATION
OF THE MINISTRY OF JUSTICE

1. GENERAL PROVISIONS

1. The Department for International Legal Cooperation (hereinafter referred to as “the Department”) of the Ministry of Justice (hereinafter referred to as “the Ministry”) is the main professional structural subdivision of the Ministry.
2. The Statute of the Department shall be approved by the Minister of Justice (hereinafter referred to as “the Minister”).
3. The Department shall operate based on the Constitution, laws, other legal acts, as well as the Statute of the Ministry and this Statute.
4. The Department shall comprise the head of the Department, the deputy head of the Department and the divisions of the Department.

2. OBJECTIVES AND TASKS OF THE DEPARTMENT

5. The objectives of the Department shall be as follows:
 - (1) to expand the cooperation with foreign States, integration associations, international and regional organisations in the fields reserved to the Ministry;
 - (2) to enhance the legal grounds for efficient human rights protection;

- (3) to perform the functions reserved to the Ministry as prescribed by the Law of the Republic of Armenia “On international treaties”.
6. The tasks of the Department shall be as follows:
- (1) to increase the effectiveness of legal cooperation with foreign States, international and regional organisations, as well as legal assurance of integration processes of the Republic of Armenia;
 - (2) to continuously improve the legal mechanisms for human rights protection, including the strategic documents;
 - (3) to conclude new international treaties of the Republic of Armenia for the purpose of expanding the scope of cooperation between the Republic of Armenia and foreign States.

3. FUNCTIONS OF THE DEPARTMENT

7. With a view of implementing its objectives and tasks, the Department shall perform the following functions:
- (1) ensuring cooperation between international organisations, foreign States and the Ministry, strengthening partnerships, as well as organising meetings, discussions and communication required to that end;
 - (2) ensuring activities related to elaboration of the main benchmarks for cooperation with international organisations and foreign States in the field falling under the competence of the Ministry, as well as those related to the implementation thereof;
 - (3) ensuring activities related to fulfilment of international commitments, in respect of the competence of the Ministry, assumed by the Republic of Armenia;
 - (4) implementing activities related to conclusion, ratification, approval of and making amendments to international treaties of the Republic of Armenia, as

well as reserved to the competence of the Ministry under the Law “On international treaties”;

- (5) implementing activities related to elaboration of the National Strategy on Human Rights Protection and the Action Plan (AP) deriving therefrom, coordinating the implementation of measures prescribed by the AP, organising the activities and public deliberations of the AP coordinating council;
- (6) implementation of activities related to filling in the questionnaires, in respect of the competence of the Ministry, obtained from international organisations and foreign States, as well as those related to elaboration and provision of the required information;
- (7) organising meetings and visits between the Minister, the General Secretary, the Deputy Ministers and, upon the assignment of the Minister or the General Secretary — other representatives of the Ministry, as well as the representatives of foreign States and international organisations;
- (8) organising the secondments of the Minister, the General Secretary, the Deputy Ministers and, upon the assignment of the Minister or the General Secretary — other representatives of the Ministry;
- (9) coordinating relevant activities within the framework of EU TAIEX and Twinning tools.

4. COMPETENCES OF THE DEPARTMENT

8. The competences of the Department shall be as follows:

- (1) defining the framework of cooperation with foreign States, integration associations, international and regional organisations in the fields reserved to the Ministry and drafting the policy on cooperation;

- (2) elaborating the National Strategy on Human Rights Protection and the Action Plan deriving therefrom and monitoring the implementation thereof;
- (3) performing functions in respect of international treaties as well as other documents related thereto and reserved to the Ministry under the Constitution, laws and other legal acts.

5. DIVISIONS INCLUDED IN THE DEPARTMENT

9. The Department shall include:
 - (1) the Division for Foreign Relations;
 - (2) the Division for Expert Examination of International Treaties.
10. The divisions of the Department shall perform their functions in co-operation with each other.

6. FUNCTIONS OF THE DIVISIONS OF THE DEPARTMENT

11. The functions of the Division for Foreign Relations shall be as follows:
 - (1) ensuring cooperation between international organisations, foreign States and the Ministry, strengthening partnerships and, organising meetings, discussions and communication required to that end;
 - (2) ensuring activities related to elaboration of the main benchmarks for cooperation with international organisations and foreign States in the field falling under the competence of the Ministry, as well as those related to the implementation thereof;
 - (3) ensuring of activities related to fulfilment of the international commitments, in respect of the competence of the Ministry, assumed by the Republic of Armenia;

- (4) implementing activities related to elaboration of the National Strategy on Human Rights Protection and the Action Plan (AP) deriving therefrom, co-ordinating the implementation of measures prescribed by the AP, organising the activities and public deliberations of the AP coordinating council;
 - (5) implementing activities related to filling in the questionnaires, in respect of the competence of the Ministry, obtained from international organisations and foreign States, as well as those related to elaboration and provision of the required information;
 - (6) organising meetings and visits between the Minister, the General Secretary, the Deputy Ministers and, upon the assignment of the Minister or the General Secretary — other representatives of the Ministry, as well as the representatives of foreign States and international organisations;
 - (7) organising the secondments of the Minister, the General Secretary, the Deputy Ministers and, upon the assignment of the Minister or the General Secretary — other representatives of the Ministry;
 - (8) coordinating relevant activities within the framework of EU TAIEX and Twinning tools.
12. The functions of the Division for Expert Examination of International Treaties shall be as follows:
- (1) implementing activities related to conclusion, ratification, approval of and making amendments to international treaties of the Republic of Armenia, as well as reserved to the competence of the Ministry under the Law “On international treaties”;
 - (2) managing activities related to delivery of positions, opinions and provision of other required information on draft legal acts deriving from the membership in the Eurasian Economic Union, the Commonwealth of

Independent States and in other international organisations, as well as implementing activities related to drawing up of positions on draft treaties within the framework of free trade with Member States of the Eurasian Economic Union and third countries and on international documents constituting an integral part of the Eurasian Economic Union Law;

- (3) coordinating activities related to acting on behalf of the Republic of Armenia before the Court of the Eurasian Economic Union and those related to submission of legal positions to the Court;
- (4) organising activities related to filling in the questionnaires, in respect of the competence of the Ministry, obtained from international organisations and foreign States, as well as those related to elaboration and provision of the required information.

7. COORDINATION AND MANAGEMENT OF THE DEPARTMENT

13. The activities of the Ministry shall be managed by the Minister.
14. The activities of the Department shall be coordinated by the relevant Deputy Minister, within the scope of his or her powers for coordination.
15. The Department shall operate under the direct supervision of the head of the Department.
16. The head of the Department shall be directly accountable to the Minister and to the relevant Deputy Minister.
17. The documents created through the performance of functions of the Department shall be signed by the Minister or the relevant Deputy Minister.
18. The head of the Department may, upon the assignment or consent of the immediate superior, sign the documents created through the performance of functions of the Department.